

LPAC Meeting Minutes – 18th November 2019, 7:16 pm

Attendees: Lindsay Carter, Laurel Alexander, Tania St John, J. Stewart, Hillary Moran, Sheila Hui, Michelle Zorzenone, Nasim Yousefbigloo, Karynn Johnson

*****Italicized – Denotes Action Items*****

Agenda Item	Discussion
Approval of minutes from LPAC meeting	Approved
Principal’s Report	<ul style="list-style-type: none"> • With much gratitude I express my appreciation for all the work that went into the Pub Night fundraiser. I saw some fun photos – it looked like a great event! • All classes kindergarten-grade 5 completed a school district support, classroom-based literacy assessment. Our student services team led the assessment and co-administered with each classroom teacher. This data was then shared with teachers and utilized to strengthen the class review process. As part of our APL (Action Plan for Learning) I compiled the data for a “school-view”. The information was shared at our November staff meeting and used to inform both instruction and the strengthening of students’ goal setting. We will be repeating this process in the spring • We are in the process of revising our school code of conduct. Our new school charter will grow from our work with: Be Here, Be You, Be Brave, Belong • Teachers are working with students to grow and develop student’s understanding of how each these statements look, sounds and feels at Leigh. We have started be here Be Here for November and we will work through one each month. The APL committee will take the students’ work to inform and publish the charter. • We were proud of all the work students did to honour veterans at our Remembrance Day Assembly and are now gearing up for our Christmas Concert. Thank you once again for your support of the event. • Chrystal has asked to share a friendly reminder that whenever an email goes out to the community, please send her a copy so she is able to answer questions that she might receive. • The next Coffee and Conversation will be Tuesday December 3, at 2:15 in the library. The topic will be communicating student learning, assessment, evaluation and connections to school goal.
Treasurer’s Report	<ul style="list-style-type: none"> • Deferred to next meeting

Agenda Item	Discussion
Committee Reports	<ul style="list-style-type: none"> • Classroom liaison <ul style="list-style-type: none"> ○ Updated LPAC constitution with classroom roles and responsibilities was sent out for review ○ Motion approved to accept updated LPCA constitution • Fundraising Committees <ul style="list-style-type: none"> ○ Card project <ul style="list-style-type: none"> ▪ Closes Nov 18; current profits \$1100 ▪ First orders come in next week ▪ 35% of people ordered ○ Emergency Preparedness <ul style="list-style-type: none"> ▪ Met on Nov 4 with volunteers to go through bins; bins were relabelled as emergency preparedness kits (bins are located outside of classrooms) ▪ Inventory of supplies – water and food need to be replenished ▪ Donated clothes and backpacks to woman’s shelter ▪ Motion approved to replace water and granola bars (to purchase from Costco) ▪ Fundraiser to purchase emergency preparedness kit will run from Feb 1-29; money raised from sale of kits will be given to PAC to use to replenish missing items in school’s emergency preparedness kits ○ Plant Sale <ul style="list-style-type: none"> ▪ On Munch right now; currently have 30 sales • Grade 5 ceremonies / Committee <ul style="list-style-type: none"> ○ Hoodies are in this week and will be distributed the following week
New Business	<ul style="list-style-type: none"> • Initiative to replace water fountains in the school to bottle dispensing water fountains; district to replace water fountains this year • Additional left handed instruments have been purchased • Permission forms for beginning of year to get parents to sign up for LPAC <ul style="list-style-type: none"> ○ Permission form to release class email list to parents ○ SH to discuss with Andrea and revisit in January • Christmas concert seating raffle; to be discussed at the next PAC meeting • YMCA Elevate Skills program (FREE employment program that assists immigrant women in navigating the Canadian labour market and securing meaningful careers) came to the PAC to see if there was a way the PAC could reach out to woman who are visible minorities to inform them of this program (by putting up posters/communication packages) <ul style="list-style-type: none"> ○ SH to discuss with Andrea • Discussion about if there was a program or support system in the school for children with nutritional needs <ul style="list-style-type: none"> ○ SH to discuss with Andrea
Meeting adjourned 8:16 pm	
Next PAC meeting; Monday January 13th, 2020 at 7:15pm	