

LPAC Meeting Minutes – 28th September 2020, 7:15pm

Attendees:

Sheila Hui	Bob Gill	Tracy Hunter	Tia Tang
Hilary Moran	Juanne Stewart	Tania St John	Maria
Carrie Smith	Becky Jacobson	Lindsay Brown	Victor T
Chester See	Maggie & Eric	Andrea Hunter	Shawn Callihoo

Agenda Item	Discussion
Call to order	7:15 pm, Monday, September 28, 2020
Approval of minutes	Minutes from June 15, 2020 approved
President's Welcome	
Principal's Report	Andrea Hunter - There are now 468 students, across 21 divisions at Leigh. Staff and students are doing great with the new routines. English language learners (ELL) testing is complete. FSA testing for Grade 4 has been postponed.
Treasurer's Report	Juanne Stewart – Gaming grant application was done at the end of the last school year. Fundraising from last year was under plan. Budget will be worked on offline and presented at the next meeting. Annual financials are available for review.
Hot Lunch	There is a credit in the hot lunch program. Credits will be held for now. Our hope is the credits will be used later this school year. We will discuss what to do with hot lunch credits again later this school year. If we get to the end of the school year, without being able to use the credits, we will organize refunds for parents. Carrie to draft communication for parents on hot lunch
Classroom Liaison	Michelle Zorzenone - We may plan a training session for classroom liaison volunteers. With everything being different this year, we are not sure how this will work.
Fruit & Veggie Program	Hilary Moran – We will not be doing a fruit & veggie program this year. We hope to continue the program in the next school year.
Fundraising Committee Coffee	Hilary Moran – A vendor in Maple Ridge can supply us coffee for \$10/bag to be sold online for a suggested retail price of \$15 through their website.
Fundraising Committee Plant Sales	Tia Tang – We are planning to do two plant sales this year. One in December and one in May. The vendor is ready to go.
Fundraising Committee Meridian Meats	Tania St John – Meridian Meats can participate in a promotion with us. We can sell gift cards where PAC will get 30% of the revenue. Logistics are still being figured out. We hope to have these available for sale in December.
Fundraising Committee Virtual Paint Night	Maria – The vendor for virtual paint night is no longer doing this type of event.
Grad Hoodies	Maria – We will not be handling sizing of hoodies this year. Parents will be responsible for selecting the right size and making orders through a website. Instructions will be provided later this year.
Presenter Bookings	Sheila Hui – Try booking David Sands. Salima Noon will not be presenting this year. In-person events are not possible currently. We can revisit booking presenters in-person later.

<p>Online Communication</p>	<p>Bob Gill – PAC currently uses many online tools for different purposes. Is there a way to make communication easier for PAC?</p> <ul style="list-style-type: none"> • Can we use the SchoolCashOnline system? – No, we cannot use that tool • Should we keep the LeighPACSocial Facebook group? – Yes, we will keep the group for posting information. PAC is not responsible for moderating any content. https://www.facebook.com/leighPACsocialpage/ • Can we only use one email account? – Yes, leighpacinfo@gmail.com will be our only email address going forward. We can decommission other ones. • Can PAC post minutes and promotions to the sd43.bc.ca website provided by the district? – Yes, documents can be sent to Andrea to be posted on the website. • Should we keep our existing website? Yes, we will likely need to update it to support fundraising online. https://leighpac.jimdofree.com/
<p>Action Items</p>	<p>Carrie Smith – Draft communication for parents on hot lunch Tracy Hunter – Renew BCCPAC membership and request zoom license for PAC Sheila Hui – Update bank account signing authority. Add Juanne, Carrie & Tania. Bob Gill – Investigate tools to make online communication easier All – Organize training for class liaison volunteers All – Select dates for fundraising events to be added to a calendar at our next meeting</p>
<p>Adjourned</p>	<p>8:30pm, Monday, September 28, 2020 Next meeting is scheduled for 7:15pm, Monday, October 19 over zoom</p>